Suffolk Credit Union welcome you to attend our Annual General Meeting on **Thursday** **17th June 2021 @ 12.30pm**

**Please take a couple of minutes to read through this document, so you understand how to join the meeting and take part.**

We will be using the GoTo Webinar platform for the meeting, hosted by ABCUL, the Association of British Credit Unions. ABCUL have hosted a number of AGMs and SGM’s for other credit unions across the UK over recent weeks, so everything is tried and tested!

**Attending the meeting**

Please click on the link below to **‘register’** with ABCUL **before** the meeting.

<https://attendee.gotowebinar.com/register/192436939226296589>

Simply enter your First Name, Last Name, Email & Membership Number, as on the screenshot below, then press the blue ‘Register’ button. All done! There is no cost to taking part.

You will receive a confirmation email immediately, from Jackie Littlewood at ABCUL, with a link to join the meeting.



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| Thank you for registering for "Suffolk Credit Union Ltd Virtual AGM Meeting ".Please send your questions, comments and feedback to: members@abcul.org **How To Join The Webinar** Thu, Jun 17, 2021 12:30 PM - 2:00 PM BSTAdd to Calendar: [Outlook® Calendar](https://protect-eu.mimecast.com/s/V8vXCvY29CE59u8x6KL?domain=global.gotowebinar.com) | [Google Calendar™](https://protect-eu.mimecast.com/s/YVCpCwEpRFvmjuRs5oR?domain=global.gotowebinar.com) | [iCal®](https://protect-eu.mimecast.com/s/59tlCxVk7CLVlU7JIBG?domain=global.gotowebinar.com) **1. Click the link to join the webinar at the specified time and date:**

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| [Join Webinar](https://protect-eu.mimecast.com/s/z9TdClvYMf18ruGi_IS?domain=global.gotowebinar.com) |

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*Note: This link should not be shared with others; it is unique to you.*Before joining, be sure to [check system requirements](https://protect-eu.mimecast.com/s/21c1Cm2ZMfp3xSO2LYe?domain=link.gotowebinar.com) to avoid any connection issues. **2. Choose one of the following audio options:** TO USE YOUR COMPUTER'S AUDIO:When the webinar begins, you will be connected to audio using your computer's microphone and speakers (VoIP). A headset is recommended.--OR--TO USE YOUR TELEPHONE:If you prefer to use your phone, you must select "Use Telephone" after joining the webinar and call in using the numbers below.United Kingdom: +44 20 3713 5012 Access Code: 429-224-776Audio PIN: Shown after joining the webinarWebinar ID: 957-559-219 **To Cancel this Registration**If you can't attend this webinar, you may [cancel your registration](https://protect-eu.mimecast.com/s/3LykCnY5NCX2EhN5Is8?domain=attendee.gotowebinar.com) at any time. |
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**Ahead of the meeting**

As this is a virtual meeting, we are unable to ‘hand out’ the usual information packs. We have already shared specific documents such as the **Agenda** & **Minutes** via email or by post where needed. They will also be added to our website at the link below. Please follow the link to view these ahead of the AGM

[**https://suffolkcreditunion.onesuffolk.net/latest-newsletter/**](https://suffolkcreditunion.onesuffolk.net/latest-newsletter/)

**At the virtual meeting**

At the start of the AGM, we will run through how the virtual AGM will work.

During the meeting, you can '**ask virtual questions**' at any time by typing in the **'Question'** section. We will be monitoring questions throughout the meeting, and will either reply in the question area, raise your question during Any Other Business, or in some cases, respond afterwards.

All Attendees will be ‘muted’ during the presentation. Ahead of a vote, the Presenter will ask members to use the ‘Hand Raising’ function to be unmuted for verbal questions.

Voting will be live in the meeting with instant results. The vote will be on screen, and members simply select their preference. We will hold a test vote at the start of the meeting, so that everybody can practice before the main voting takes place.

Thank you for taking time to read these instructions. We look forward to welcoming you to our virtual AGM.

If you have any queries in the meantime, please do not hesitate to get in touch.